

MINUTES
PWV BOARD OF DIRECTORS' MEETING
March 21, 2024 - 6:30-7:40 p.m.
Hybrid Meeting

ATTENDANCE

- **Board Members:** Jennifer Collins, Joe Cox, Donald Gibbs, Ruth Janitscheck, Randy Jones, Jim Medlock, Steve Musial, Sean Orner, Jeff Randa, Dan Schultejan, Mark Snyder, Anne Yakos, Jim Zakely, Matt Cowan (USFS Liaison)
- **Board Members Absent:** Rich Cappello
- **Advisory Board Members:** Chuck Bell, Kevin Cannon, Dave Cantrell, Elaine Green, Karl Riter, Bruce Williams
- **PWV Members, Other:** Dave Carpenter, Ann Haverkamp, Hayden Hamby, Rob Orner, Beth Wilcox

ESTABLISHING QUORUM AND MEETING GROUND RULES

Sean Orner welcomed everyone in attendance and a quorum was established.

AGENDA

The March 2024 meeting agenda was adopted.

MINUTES

The February 2024 BOD meeting minutes were approved.

REPORTS OF OFFICERS

(A) CHAIR REPORT

- Sean Orner reported that we had a successful Spring Tune-up and thanked April Mason and Vicky Taylor for their efforts and for stepping up to chair the event. Sean also thanked Beth Wilcox and Hayden Hamby for their work with recruiting.

(B) CHAIR ELECT

- Joe Cox reminded everyone that the first basic first aid class will be next Tuesday.

(C) IMMEDIATE PAST CHAIR REPORT

- Nothing to report from Mark Snyder.

(D) USFS STAFF REPORT

- Matt Cowan introduced Eric Loberg, who came to us from Rocky Mountain National Park's trail crew to be CLRD's Wilderness and Trails Foreman. He commended Beth Wilcox and Hayden Hamby for their work with recruiting and the interviews.

(E) SECRETARY REPORT

- Nothing to report from Ruth Janitscheck.

(F) TREASURER

- Jim Medlock reviewed his treasurer's report.

REPORTS OF COMMITTEES

(A) RECRUITING COMMITTEE REPORT

- Beth Wilcox reported that interviews are half done. They have begun to send out invitations. They estimate that we may end up with 65 new recruits. They have 5 stock recruits, one of whom is the president of the Rocky Mountain Chapter of the Backcountry Horseman's Association. Hayden Hamby reported that we have a total of 6 stock interviewees. Seventy-one people were invited to interviews with an average birth year of 1973, 43 males, 28 females, and 8 deferrals from 2023. They've conducted 29 interviews and of those, 19 people have already accepted their invitation. They are scheduled to conduct 34 interviews next weekend. They have identified 7 people needing a makeup KON, and their info has been sent to Mike and Jeanne Corbin.

(B) SUPPLEMENTAL TRAINING COMMITTEE REPORT

- Ann Haverkamp reported that Spring Tune-Up was very successful, with 98 attendees. The classroom sessions were highly attended. The gear swap was very successful, with nothing left over. They are looking at late March for next year's Spring Tune-Up. They were within budget at \$591.46, with \$870 budgeted. April Mason and Vickie Taylor have agreed to organize the event again next year. Basic trail building and restoration are up on next year's calendar, and members are asking if we can record the class for those who are unable to attend so they are working with Peter Skiba on that. The Committee is considering whether they should take Spring Tune-Up under their committee. The summer talks are all scheduled, and they're considering whether they should move to a different location that will allow us to eat, drink, and linger.

NEW BUSINESS

• **MOTION TO APPROVE BUDGET ADDITION FOR THE OUTREACH COMMITTEE**

- Jeff Randa moved to approve a \$30 monthly expenditure for Adobe Creative Cloud, with Caitlin Mohr being the subscriber and named on the license, totaling \$330 for 2024. This amount was not budgeted in the 2024 Outreach plan.
 - o The motion was seconded and passed unanimously.

• **MOTION TO APPROVE BUDGET ADDITION FOR THE ZOOM COMMITTEE**

- Karl Riter moved that the board approve a budget increase of \$98 for the annual cost of PWV Zoom account.
 - o The motion was seconded and passed unanimously.

- **MOTIONS TO APPROVE ORGANIZATION HANDBOOK UPDATES**

- Bruce Williams said he would add Policy #25 to PWV Handbook/Policies to address Satellite device reimbursement, as passed in the June 15, 2023 BOD meeting.
- Bruce Williams moved to change policy #4 to address the motion that passed at the June 2023 BOD meeting to allow the inclusion of the Wilderness First Aid patch on the PWV uniform shirt.
 - o Members who have completed the Wilderness First Aid class may wear a patch designating that they are trained in Wilderness First Aid on the right shirt pocket of their uniform. Members may wear the patch as long as they believe they are prepared to help someone in an emergency but should remove it when they believe they are not capable or prepared to help someone.
 - o The motion was seconded and passed unanimously.
- Bruce Williams moved to change language in the PWV handbook/Board Procedures to align with the change in By-Laws passed at the July 2023 BOD meeting to adjust the beginning of the terms for Board directors, officers, and advisory board members.
 - o Newly elected officers will assume their term on January 1st of the following year. During their time as Board Member Elect, they are encouraged to attend the November and December board meetings and are required to participate in the New Board Member leadership training.
 - o The motion was seconded and passed unanimously.
- Bruce Williams moved to change policy #3f to align with the motion approved at the September 2023 BOD meeting to extend the patrol season.
 - o Effective in 2024, the PWV patrol season will be extended to include the entire year. While patrolling during high-powered rifle season, our members will wear safety orange or pink clothing. PWV will furnish a safety vest to any member.
 - o The motion was seconded and passed unanimously.
- Bruce Williams moved to add policy #26 to address the implementation of Leadership Training resulting from the strategic initiative to address training for both new Board Members and New Committee Chairs.
 - o Newly elected Board members will participate in new board member training consisting of 1) reviewing relevant PWV documents, 2) attending an initial new board member training, 3) participating in a new board questionnaire, and 4) participating in a second training session.
 - o New Committee Chairs shall participate in leadership training consisting of 1) conducting a transition checklist meeting with the outgoing chair, 2) reviewing relevant PWV documents, 3) meeting with an Executive Committee contact, and 4) attending a minimum of 2 board meetings.
 - o The immediate Past Chair is accountable for ensuring the training is completed but may delegate responsibility to another member.

- o The motion was seconded and passed unanimously.
- **MOTION TO IMPLEMENT SEMI-ANNUAL COMMITTEE REPORTING**
 - Sean Orner moved to implement semi-annual committee reporting. The specified committees will complete and submit the Semi-Annual Committee Update form according to their self-designated reporting schedule. The Executive Committee will be responsible for directly coordinating with the Committee Chairs to ensure participation and timely reporting.
 - o The motion was amended from quarterly to semi-annual.
 - o The amended motion was seconded and passed unanimously.

CLOSING

Sean Orner adjourned the meeting.

Next Board Meeting: **April 18, 2024, 6:30 p.m.**

R Janitscheck, Secretary
4/18/2024