

**MINUTES**  
**PWV BOARD OF DIRECTORS' MEETING**  
**April 19, 2012 – 6:30 p.m.**

**ATTENDANCE**

**Board Members present:** Scott Ackerman, Archy Archuleta, Mike Corbin, Don Creager, Sandy Erskine, Jerry Hanley, Bob Manuel, Gene Packer, Meg Parmer, Karl Ritters (*Chair*), Mike Shaddy, Jim Shaklee, Martha Shepard, Cathy Trout and Kevin Cannon (*USFS Liaison*).

**Board Members absent:** Kathy Burgess.

**Advisory Board members present:** Fred Allen, Jan Creager, Jacques Rieux, Margaret Shaklee and Garin VanDeMark.

**Others present:** Frank Schwende, David Fanning, Paul Randolph, Patt Winship and Carl Burton.

**REVISED AGENDA.** The agenda as presented was accepted.

**MINUTES.** The March minutes were accepted as presented.

**REPORTS OF OFFICERS.**

A) **CHAIR KARL RITERS.** Karl reminded the Board the **Earth Day Fundraiser** is set for tomorrow evening; there are 65 members signed up for dinner and we have guaranteed the caterer to purchase 100 dinners. He stated we have 70 **new recruits**, and the **mentor training** has been completed. **Patrols** are now being scheduled. **KON** is on track, and Frank Schwende will be assisting Laura VanArsdale. **Spring Training** plans are going smoothly. Karl surveyed the Board to determine who would be available for a **May Board meeting**—recognizing that it immediately precedes the busy days of Spring Training—and it was decided to hold the meeting on May 17.

**NEW MEMBERS.** Karl introduced PATT WINSHIP and CARL “Bud” BURTON. Bud is a founding member of PWV and is returning as an active member. His wife Patt is welcomed as a new member under the new PWV policy for non-patrolling members. She wants to assist with office duties and offered to assist on other committees such as the Newsletter Committee. Her sponsor is Margaret Shaklee, Office Committee Chair.

B) **LIAISON KEVIN CANNON.** Kevin reported that Long Draw will be closed around August 15 for hazard tree mitigation; Lady Moon TH and other local trails will be closed some time this summer/fall for power line replacement and tree thinning project; Stub Creek will close September 3 for tree removal; Pawnee Buttes TH will be constructed this year; with grant funding; Silvicultural surveys in Wilderness will be done this year, primarily because of woody buildup; the gate at Mt Margaret TH will be fixed soon; and the new Forest map should be out later this year. There will be multiple delays and temporary closures because of beetle kill work; crews will be spraying trees in some campgrounds, depending on the weather. All of the closures are posted on the USFS website.

C) **TREASURER GENE PACKER** reviewed the income and expenses, budget and balance sheet through March 2012. .

**REPORTS OF COMMITTEES.**

A) **ORGANIZATION HANDBOOK.** Chairman Mike Corbin explained the process of integrating new policies and procedures into the Handbook, all of which emanates from matters adopted or approved by the Board. Mike presented **a motion for policies/process to be included in the Handbook. The motion was seconded, discussed and adopted, as follows:**

- “Ten-year Service Award (Process write-up for the Awards’ Committee).
- “New Recruits Who Patrol (Policy section, item 4).
- “Non-Patrolling Members (Policy section, item 4).
- “Transfer Operating Funds to Endowment Fund (Policy section, item 15).”

Mike made a **second motion to update/correct sections of the Handbook. It was seconded, discussed and adopted; and those sections read as follows:**

“Change the PWV Committee Chair list to read:

- “Content Coordinator, MIKE CORBIN.
- “Photography & Video, (vacant)

“Correct the Policy section so item 4 viii will read:

- “PWV members who patrol are asked to patrol at least 4 ‘high’ or ‘medium’ priority trails as part of their 6-patrol commitment.”

B) **PWV WEBSITE.** Scott Ackerman explained the new features on our website, including Online Event Registration; beginning around Spring Training, members are encouraged to register on the website; and new features “member profiles” and “forums”, both of which have lots of capabilities. (See “Information & Sharing” for more details.) On the forums’ section, David Fanning will moderate, and will have useful information, the least of which is not ultra-light backpacking. David mentioned he can include matters from classes that have interested members, including blogs on backpacking, weeds, stories of what people are doing, resource web page, etc.

C) **AWARD PRESENTATION.** Karl Ritters presented a certificate to DAVID FANNING and PAUL RANDOLPH for their efforts in teaching the course on ultra-light backpacking as part of the Supplemental Training Committee’s series of classes for PWV members. Each was given a PWV cap as well.

D) **RENAME AWARDS’ COMMITTEE.** Karl Ritters made a motion to rename this Committee to recognize its expanded scope. The motion was amended. **Both motions were seconded and passed; and the amended motion reads as follows:**

“Rename the Awards’ Committee to the **‘MEMBER RECOGNITION and AWARDS’ COMMITTEE.**”

E) **COMMITTEE CHAIR APPOINTMENTS.** Karl Ritters reported on the nominees and their qualifications to head three committees. He stated it is important the Grants’ Committee Chair work closely with the Budget Committee. Kevin Cannon asked that the Grants’ Chair coordinate applications for grants with the USFS so as not to duplicate or leave gaps when applying for grants. **The motion for appointments of these nominees was seconded, discussed and adopted, as follows:**

“Member Recognition & Awards’ Chair, CATHY TROUT.

“Grants’ Chair, SANDY CHAPIN.

“New Recruit Kickoff Night Chair, FRANK SCHWENDE (effective 2013).”

F) **PWV BROADCAST EMAIL POLICY (Ad Hoc Committee).** Archy Archuleta presented a motion for review. It was seconded and discussed. There was some lack of clarity on the wording. Mike Shaddy expressed concern about excluding the use of PWV Emails where a situation concerns forest fires and the immediate need to solicit help and donations for people and animals, as occurred last year. A motion was made to review the motion in light of these concerns, and for this Committee to present a revised motion at a subsequent meeting. It was seconded and passed.

### **UNFINISHED BUSINESS.**

A) **RETURN OF PWV INSIGNIA, MEMBERS WHO RESIGN.** Karl Ritters referred this matter to Kevin Canon at the March Board meeting. Kevin reported the matter is not appropriate for the USFS Volunteer Agreement. Jim Shaklee advised this matter is covered as a new item in the Field Guide that is going to print within days.

B) **ROBERT’S RULES OF ORDER BOOKLETS.** Karl Ritters had on hand the booklets for members who requested his/her own edition, with 2 extra copies for checkout by members. These booklets are the property of PWV and must be returned after use or when a member ceases to serve on the Board.

### **NEW BUSINESS.**

A) **UPDATE ON OUTREACH & RECRUITING.** Jerry Hanley updated on the Committee’s efforts for Earth Day, outreach counter at Whole Foods, potential new recruits, and his meeting with the *Coloradoan’s* new appointee on Volunteer and Philanthropy. Jerry plans a hike with her so she may experience some of the efforts of PWV.

B) **PHOTOS OF MEMBERS’ AWARDS.** Margaret Shaklee suggested we take photos of members who are given awards at the Board Meetings. Karl Ritters will follow up on this.

**COMMENTS ON MEETING PROCESS.** Karl Ritters went around the table and invited members’ comments on the conduct of the meeting—what works, does not work, suggested changes. Members expressed satisfaction.

The meeting adjourned at 8:30 pm.

*Meg K. Parmen*, Secretary

Next Board Meeting: **May 17, 2012, 6:30 pm**