

**MINUTES**  
**PWV BOARD OF DIRECTORS' MEETING**  
**December 20, 2012 – 6:30 p.m.**

**ATTENDANCE**

**Board Members present:** Archy Archuleta, Kathy Burgess, Judy Christensen, Richard Clopper, Mike Corbin, Sandy Erskine, David Fanning, Bob Manuel, Meg Parmer, Martha Shepard, Cathy Trout and Kevin Cannon (*USFS*).

**Board Members absent:** Jerry Hanley and Karl Ritters.

**Advisory Board members present:** Fred Allen, Dave Cantrell, Bob Hansen, Jacques Rieux, Margaret Shaklee, Mark Snyder and Garin VanDeMark.

**PWV members present:** Jim Shaklee and Mindy Cooper.

**AGENDA.** The agenda was accepted.

**MINUTES.** The November minutes were accepted as presented.

**REPORTS OF OFFICERS.**

**A) CHAIR BOB MANUEL.** No report.

**B) LIAISON KEVIN CANNON.** Kevin stated next year's projects will start in April. The Forest Service budget is tight, with funds for only one crew.

**C) TREASURER REPORT.** Judy Christensen had Emailed to Board members her most current report, which was accepted as presented. The \$10,000 endowment CD is due today, and the funds will be moved to Home State Bank and applied to a specific investment later.

**REPORTS OF COMMITTEES.**

**A) FINANCE COMMITTEE.** Margaret Shaklee reviewed the Committee's report which she presented on slides, and which had been emailed all Board members previously. Each committee chair had been requested to submit its budget. Total 2012 budget is \$26,355. There was lots of discussion, after which the budget was approved.

**B) ORGANIZATION HANDBOOK.** Mike Corbin brought up four items to be included in the handbook, i.e. updates of committee chairs, Advisory Board members, PWV Bylaws (governance section), and Supplemental Training process in classroom sessions open to guests of PWV members and to the public. The updates to the Handbook were approved by the Board. **Mike requested whoever has an update to the Handbook should also indicate to which section in the handbook it should be inserted.**

**C) RECRUITING and PUBLIC OUTREACH.** No report; Ken Thielen was not present.

**D) NEW RECRUIT OPEN HOUSE.** Bob Manuel advised the **Open House will be held January 24, 2013; and invited Board members to attend.** Kevin mentioned we have about 57 new applications and 8 from last year, for a total of 65. Bob mentioned Jerry Hanley had concerns about the length of the application, part of which is optional. Margaret will amend the form to add the word “optional” prior to that section in the application.

### UNFINISHED BUSINESS.

**A) RESCIND MEMBER-AT-LARGE APPOINTMENT.** The Board approved the rescission of the appointment of David Fanning as Member-at-Large because the recently updated Bylaws eliminated that position. *(See page 4 of the November minutes.)*

### NEW BUSINESS.

**A) COMINGLING OPERATING and ENDOWMENT FUNDS.** Bob Manuel brought to the Board’s attention a motion regarding commingling of endowment and operating funds. It referred to future funds being matched 50/50 and how that may cause problems if we did not have adequate funds to meet the 50/50 requirement. Too, it was learned the initial investment required by Vanguard was not \$25,000, but only \$20,000. After some discussion, a **motion was made, seconded and carried to RESCIND the motion passed by the Board on October 18, 2012 (see page 2, October minutes, under Reports of Committees) which stated:**

*Move that \$17,000 of PWV operating funds be commingled with \$17,000 of its endowment funds into a conservative portfolio with Vanguard managed Exchange Traded Funds. All investment proceeds shall be distributed 50/50; all future investments to be matched 50/50; and all withdrawals matched 50/50.*  
**(RESCINDED.)**

**B) RECOGNITION OF DAVE CANTRELL.** Bob Manuel presented Dave with a certificate of recognition, plaque and wine for having been awarded the USFS Bob Marshall award in connection with his outstanding work with the National Wilderness Stewardship Alliance.

**C) RECOGNITION OF FRED ALLEN.** Bob also presented Fred Allen a certificate of recognition, plaque and wine for having received the Larimer County Environmental Stewardship Award because of his outstanding work in this area.

The meeting adjourned at 8:00 pm.

*Meg K. Parmar*, Secretary

Next Board Meeting: **January 17, 2013, 6:30 p.m.**