

MINUTES
PWV BOARD OF DIRECTORS' MEETING
December 15, 2011 – 6:30 p.m.

The meeting began at 6:30 p.m.

ATTENDANCE

Board Members present: Scott Ackerman, Archy Archuleta, Kathy Burgess, Mike Corbin, Don Creager, Sandy Erskine, Bob Manuel, Gene Packer, Meg Parmer, Karl Ritters (*Chair*), Mike Shaddy, Jim Shaklee, Cathy Trout, and Kevin Cannon (*USFS Liaison*).

Board Members absent: Jerry Hanley and Martha Shepard.

Advisory Board members present: Fred Allen, Chuck Bell, Dave Cantrell, Jan Creager, Mike Mosehauer, Margaret Shaklee and Ken Thielen.

Others present: Sharon Holbrooks.

REVISED AGENDA. A revised agenda was accepted.

MINUTES. A motion was made and seconded to approve the November minutes; no discussion was had, and the minutes were **approved**.

REPORTS OF OFFICERS.

A) Karl Ritters informed we would follow Robert's Rules of Order, and outlined the procedure for being heard at meetings, including debates.

B) Liaison Kevin Cannon had nothing to report.

C) **Treasurer** Gene Packer presented slides and explained the current financial status of PWV through November 2011. After discussion, his report was **accepted**. Copy of financial summary may be obtained from Gene.

REPORTS OF COMMITTEES.

A) **BUDGET COMMITTEE.** Margaret Shaklee showed slides and explained the budget by line item. After discussion, a motion was made, seconded and **approved** to accept the 2012 budget of \$26,888.84, as proposed by the 2012 Budget Committee. (Please contact the Treasurer to see the budget and spending plan.)

MOTIONS pertaining to budget:

1) As to *shirts, name tags and the Field Guide*, Mike Mosehauer made a motion to require PWV to pay for these items for the new recruits. After a second to the motion and discussion, this motion was **defeated**.

2) As to *Trail Hosting and Trail Use Assessment*, Jim Shaklee made a motion to remove these items from the budget. After a second to the motion and discussion, the motion was **defeated**.

B) **ORGANIZATIONAL HANDBOOK.** Mike Corbin made a motion to "Approve the draft Organizational Handbook, as written, with the exception of the section on 'Draft Goals and Objectives', which for now will be maintained as a draft". The motion was seconded and **approved**.

C) **RECRUITING and PUBLIC OUTREACH.** Ken Thielen presented a detailed report on the activities of his Committee, including an Open House to be held January 24, 2012. He took comments from the members.

D) EARTH DAY FUNDRAISER. Kathy Burgess reported the State's requirements for holding raffles; and made a motion to "Approve expenditure of \$120 to obtain a Colorado raffle license and certify her to operate raffles on behalf of PWV for the 2012 PWV Earth Day Fundraiser, as well as any future PWV raffles". The motion was seconded and **approved**. (2012 Annual raffle license of \$100 and \$20 to certify [for 4 years] the person holding raffle.) Sharon Holbrooks reported on the meals to be presented at this event, and the Board advised the Committee may make the decision on food.

E) *POUDRE TRAILS* NEWSLETTER. Jan Creager gave a detailed report on the activities of this Committee. The Community College has offered to do the work required for the newsletter, including graphics, as a class project and to secure advertising, which sponsors will be listed on the back cover. Jan mentioned the students were desirous of writing articles; and it was suggested by Jim Shaklee that if the students do write articles, they should secure information for such articles from members of PWV; and one subject specifically mentioned was the upcoming winter survival clinic that Archy Archuleta will conduct. The students will get credit for their work on the project. No Board approval was required.

NO UNFINISHED BUSINESS.

NEW BUSINESS.

A) APPOINTMENT OF PHOTOGRAPHY & VIDEO COMMITTEE CHAIR. Mike Mosehauer reported on his efforts to organize, inventory and store PWV pictures by date, location and subject or person; and the use of free equipment from Channel 97 Comcast. A motion was made by Karl Ritters to "Appoint Mike Mosehauer as the Chair of the Photography & Video Committee". It was seconded and **approved**.

B) OPERATING PROCEDURE FOR BOARD MEETINGS. Karl Ritters moved that "Any PWV member may request to put an item on the Board meeting agenda and/or make a motion for a Board of Directors' decision at a board meeting. Consistent with the Bylaws, a second and voting on motions are done only by the Board of Directors". The motion was seconded and **approved**. *It was suggested that motions should be presented in writing for accuracy.*

C) PWV POLICIES.

- a. Jim Shaklee moved the following new POLICY: "PWV members must follow Canyon Lakes Ranger District volunteer policies and procedures during trail patrols and other field operations". It was seconded and **approved**.
- b. TRAIL REPORTING and REPORTING NON-TRAIL ACTIVITIES. Jim Shaklee moved that "PWV Members must report their trail patrols and are expected to report their non-trail volunteer hours." It was seconded and approved.

D) NATIONAL WILDERNESS STEWARDSHIP ALLIANCE – PWV PARTNER MEMBER. Margaret Shaklee moved that "PWV become a Founding Member of the National Wilderness Stewardship Alliance by joining as a Partner Member before December 31, 2011". It was seconded and **approved**.

E) PWV'S ASSISTING FRIENDS OF WILDERNESS GROUPS. Jim Shaklee moved as follows: "That PWV continue to give advice and assistance to other 'Friends of Wilderness' groups when requested." The motion was amended by Margaret Shaklee as:

“PWV may continue to give advice and assistance to other Friends of Wilderness groups when requested”. The amended motion was seconded and **approved**. (Procedures for this effort to follow.)

- F) PWV MEMBERS WHO DO NOT PATROL. A motion made on this matter by Jim Shaklee was tabled until next month’s meeting. Most Board members were unaware that the Board had addressed and approved this practice in 2001 and Jim said that he would distribute a copy of the relevant “white paper” from 2001 to all Board members for their information and review.

- G) PWV INVENTORY ITEMS. Gene Packer will define, categorize and verify, through the committee chairs, the inventory items and where located or stored.

The meeting adjourned at 8:30 pm.

Meg K. Parmer, Secretary

Next Board Meeting: **January 19, 2012**