

MINUTES
PWV BOARD OF DIRECTORS' MEETING
April 18, 2019 – 6:30 – 8:30 p.m.

ATTENDANCE

Board Members: Tom Adams, Janet Caille, Jeff Dean, Elaine Green, Katina Mallon, Jack Morgan, Linda Reiter, Mike Shearer, Sandy Sticken, Celia Walker, Jim Zakely and Kevin Cannon (USFS Liaison).

Board Members absent: Bob Hansen and Randy Ratliff.

Advisory Board Members: Fred Allen, Dave Cantrell, Gerry Cashman, Mike Corbin, Jerry Hanley, Alan Meyer, Bob Meyer, Jacques Rieux, Karl Ritters, Mike Smith, and Mark Snyder.

PWV Members, Other: Janis Kloster and Peter Skiba.

PWV Guests: None.

AGENDA. The agenda was adopted as amended.

MINUTES. The March minutes were approved.

REPORTS OF OFFICERS

A) CHAIR REPORT. Tom Adams mentioned the **Aldo Leopold Wilderness Research Institute (ALWRI)** in Montana and the possibility of a letter of support or congratulations to be sent. Kevin Cannon gave some of the back story on the situation. Agency personnel were meeting on Thursday to determine if funding should be cut or if the ALWRI should be supported. The USFS gets a lot of information from ALWRI to do wilderness management. This includes scientists who go out and study, the best methods to measure air quality in wilderness areas, and various types of scientific things. The ask from the National Wilderness Stewardship Alliance (NWSA) was for volunteer groups to send a letter of support for ALWRI. The Executive Committee got into a very good discussion with Elaine Green on whether that was advocacy for PWV. Basically, Kevin doesn't view this as advocacy when supporting something that helps the organization perform it's work. However, Kevin is not trying to influence what goes on that may affect the organization. The Institute is funded by all 4 Land Management Agencies, the Bureau of Land Management (BLM), National Parks Service (NPS), US Forest Service (USFS) and Fish and Wildlife (F&W). The agency personnel decided to fill positions. The current thought is to rewrite a letter as a thank you for deciding to fill the positions and funding is appreciated. ALWRI is vital to work the wilderness management. Dave Cantrell will rewrite a thank you letter and word accordingly and Tom will sign.

Tom Adams talked about the **Central Rockies Wilderness Volunteer Workshop (CRVWW)** held April 10-11th at Block One, and mentioned how successful it was. Tom recognized PWV committee members who worked very hard on the workshop and presented the following certificates. Applause followed each presentation.

David Cantrell: For the concept of, and his leadership for, the 2019 Central Rockies Wilderness Volunteer Workshop, an emblem of his commitment to Volunteer Stewardship and the Action Alliances that make us all stronger.

Mike Smith: For Mike's "Can-Do" approach for the 2019 Central Rockies Wilderness Volunteer Workshop: data management, on-line presence, marketing savvy, visual

services, and willingness to take on anything technical and mysterious, with cheerfulness and extremely professional results.

Celia Walker: For 2019 Central Rockies Wilderness Volunteer Workshop event planning with an eye for both the realistic and the ideal in all details.

Janet Caille: For creating lodging opportunities and planning memorable social events for the 2019 Central Rockies Wilderness Volunteer Workshop, epitomizing her ever-present willingness to go the extra mile to create the collegiality and social opportunities that bind us together.

Margaret Shaklee: For ensuring her last PWV residential year epitomizes her famed survey skills and creative ideas with planning for the 2019 Central Rockies Wilderness Volunteer Workshop.

Janis Kloster: For always being willing to take comprehensive and comprehensible minutes for the 2019 Central Rockies Wilderness Volunteer Workshop Committee, run errands, and volunteering to step in anywhere help was needed, Janis exemplifies the ideal first year PWV recruit.

Kevin Cannon: For steadfast service to PWV by keeping the 2019 Central Rockies Wilderness Volunteer Workshop realistic and true to USFS attitudes and values.

Fred Allen: For an excellent job on preparing and serving the food for the 2019 CRWWV.

B) PAST CHAIR REPORT. Randy Ratliff was not present, so no report.

C) CHAIR ELECT. Elaine Green said the conference was a spectacular event. She expressed her thanks to the committee. Elaine also said that they are starting to think about dates for the Year End Event, potentially on October 20th. The committee is working to secure the venue for the event.

Addendum: After the Board meeting, the Year End Event committee discovered the Drake Center was not available on Oct. 20th, so Oct. 27th has been reserved for this event at the Drake Center.

D) USFS REPORT. Kevin Cannon said **Round Mountain** will be closed July 1st through Nov 15 to remove the pipeline and trestle from the old dam. The bathroom at Elkhorn creek that was damaged due to vandalism will be put on contract for repair. The question was asked why outhouses are not marked as unisex. Kevin said this is due to the long-standing tradition of having a Men's and a Women's bathroom.

PWV many years ago bought First-Aid kits that probably haven't been checked out for 6-7 years. Kevin proposed that, once the out-of-date medicines have been removed, the kits be donated at the **Gear Fest**, June 2. Kevin said there are also 6 GPS units that could be donated. Celia Walker mentioned that Pedro Ramirez could potentially use these with his Boy Scout Troup.

Young Gulch is still closed but Kevin hopes it will be finished the end of September. Mike Corbin has a restoration project scheduled for May 3rd to build bases for the first 2 bridges. Mike hopes to build the 2nd bridge the third week of June with the Rocky Mountain Conservancy

(RMC). Hopefully, the first two bridges will be complete before the end of July. There are 8 projects scheduled by the Wildlife Restoration Volunteers. PWV has two weeks of the Rocky Mountain Conservancy crew scheduled. Additionally the youth Crew from RMC will be there for a week.

E) TREASURER’S REPORT. Sandy Sticken presented the April Financials. Most significantly, the Endowment Fund has bounced back in recent months to \$71,959.80, gaining \$4868.98 in recent months. When questioned about pushback on using Paypal, Sandy said she hasn’t had any issues regarding Paypal use. The following motion was made, seconded and approved:

Move to approve the April 18th financial report as presented.

REPORTS OF COMMITTEES.

A) ENDOWMENT FUND COMMITTEE. Bob Meyer presented proposed changes to the **Endowment Fund** policies and procedures. Bob gave a brief introduction of the history of the Endowment Fund (EF), explaining that it was set up a number of years ago when co-founder Chuck Bell received a \$10,000 award for his involvement with PWV. Chuck used that money as seed money to establish an Endowment Fund for PWV. Consequently, an Endowment Fund Committee was set up to manage, monitor and grow this fund. The EF was set up to function as a quasi, independent entity. A document was created to establish a PWV Endowment Fund Committee (EFC) with officers, procedures, how funds would be managed, separateness from the board, etc. About 2016, the Board of Directors (BOD) approved the decision that funds would be donated to the Community Foundation Fund of Northern Colorado (CFFNC). The CFFNC took over as management of the fund at that point. The BOD designated the PWV funds investment risk to be invested in a 60% equities and 40% bond ratio. The EFC was dissolved a couple of years ago and merged into the Fund Development Committee (FDC).

Bob presented a summary of changes in the Endowment Fund document for how the fund should be managed going forward. Changes are summarized as follows (from Bob’s presentation document)

EXECUTIVE SUMMARY OF CHANGES

- A. *The “merger” of the Endowment Committee into the Fund Development Committee rendered this document obsolete in two respects:*
 - a. *There was no longer a need to describe an Endowment Fund Committee’s membership, officer positions, meeting intervals, etc.*
 - b. *References to ultimate authority for making investment risk and distribution decisions should belong to the PWV Board rather than the oversight committee (currently the Fund Development Committee).*
- B. *Originally grant application and grant approval decisions were restricted to once a calendar year, with the grant application process beginning in January. The proposed changes open up the application/approval process to any time during the year, with Fund Development Committee recommendations/BOD approvals to occur in a timely manner coinciding with respective meeting schedules (“next scheduled meeting”).*

Bob said PWV has yet to have any grant to come out of the EF. Bob said a more flexible policy is needed so that a grant can be applied for and awarded any time of the year. Bob had also detailed in his document changes made in each section. Bob's document is stored in Google Drive, under PWV/Secretary/Board – Minutes, 2019 - BOD Meetings/2019 – 04/2019-04 Info Sharing. . Bob went through changes made in each section (i.e., removing references to EF officers, etc.). Changes proposed are structural. The

Next Bob showed the updated document, with some of the main changes highlighted in grey. The committee is no longer the Endowment Fund Committee and is now defined as the Fund Development Committee. Jerry Hanley complemented Bob on a job well done with his changes to the document. The year-round grant application was commended. Bob clarified the role of the Community Foundation Fund of Northern Colorado. CFFNC annually comes up with a computation of a sustainable donation amount, currently around \$6500 for PWV. Bob said PWV's EF is fairly small. He said if PWV is going to continue to encouraging donations to Endowment Fund, we need to make it more flexible and consider starting the grant process to do something significant. Further discussion ensued around granting the committee power to oversee requests under a small dollar amount. As a former PWV Treasurer, Bob hopes grant requests will be more significant, and therefore, significant enough for Board approval. To date, only one request has been submitted for an Endowment Fund grant. The following motion was made, seconded and passed.

Move to approve proposed changes to the description, policies and procedures for the Endowment Fund committee.

B) NWSA WSP GRANT STATUS. Janet Caille gave a recap of the PWV NWSA WSP Spring 2019 grant application for \$8311.21. Janet explained that within the grant application was a request for \$7,149 for photo/video equipment. A large part of the P/V request was for a laptop that could handle large files and be shared among P/V committee members. Janet explained that only 3 committee members are currently video editors. Part of the request was for software for editing education. Janet said \$1162.21 was requested for June Chapman for a NOLS LNT Master Educator course at the Wolf Ridge Environmental Learning Center in Finland, Minnesota. June picked this course because it's geared for front country LNT, which relates well to PWV. Janet went through the 4 proposed videos to be created, Invasive species, Dr. George Wallace, Safety on the Trail and Stock Recruitment. Janet said the grant awards should be announced by May 15.

C) BURGERS AND BEER AT THE RED TRUCK BREWERY. Janet Caille announced the PWV Fund Raiser “**Burgers and Beer**” to be held at Red Truck Brewery, Wednesday, June 26, from 6-9 p.m. Janet has been in contact with Sarah Barlow at Red Truck Brewery. Tickets for the fund raiser are \$20, which entitles one to a burger (can be vegetarian) and a beer. Red Truck Brewery will donate \$1000 to PWV if all 50 tickets are sold. More than 50 can attend, but only 50 tickets can be sold. Janet will advertise at KON, Spring Training, etc.

D) KICK OFF NIGHT (KON). Linda Reiter gave a KON update. Everything is in place. The link for ordering box suppers via Survey Monkey has been sent to all AGLs and recruits. Fred Allen needs choices by April 30th. Sandwich options are pork, chicken, or veggie. Fred hopes to put names on the boxes. The survey results should be available to show who ordered what. Linda said the KON walk through was held on the 17th with almost all attending. Each animal group will have a facilitator. Celia Walker, Jim Zakely and Mindy will recap the good vs bad PWV member skit. Celia has prizes. Linda hopes this year will be less noisy.

E) SPRING TRAINING (ST) COMMITTEE. Chair Jeff Dean said Spring Training is a month away. As mentioned, KON rehearsal has occurred, the final Spring Training meeting will be held on the 30th of April, KON is May 1st, Stock Evaluation will be May 4th and PWV Work Day to open the camp will be May 8th. Typically Buckhorn Camp costs \$280/family, so PWV is getting a huge discount at \$500 for utilities. May 9th and 11th are Training Trail walk through days, with the 14th as a weather makeup day. Spring Training begins on May 17th. We have 109 registered, 89 of which are spending the night. 35 new recruits still need to sign up. 17 attendees are bringing an RV or tent. Approximately 40 beds are left. A PWV email blast will be sent out next week with information such as course syllabus, featured speaker, Jill Reynolds of Larimer County Search and Rescue, etc. Jill does a lot of work with SARs animals and is interested in collaborating with PWV. In case a Plan B is necessary, Celia suggested Dave Hape, was one of 12 master trackers and former PWV member. Today the Animal Group Leaders (AGLs) received the list of their Animal Group members. Jackie will send out the email request to web team with supplemental training details. After Spring Training, Jeff Dean hopes to gather ST committee members to document the ST process for future years.

G) CENTRAL ROCKIES WILDERNESS VOLUNTEER WORKSHOP (CRVW). Mike Smith gave a presentation on the CRVW. Mike said that in spite of a mini bomb cyclone, Wednesday's workshop opening, really wasn't impacted much. 85 people attended out of the 101 originally registered. Over all the committee was very pleased with amount of attendees. Fred Allen did an exceptional job on the food and was much appreciated!

Mike showed a picture of the committee members, mentioning the absence of Margaret Shaklee and Randy Welsh (NWSA Executive Director, supporter and presenter). With the \$2000 grant from NWSA, \$50 from FOW, and \$680 from enrolment, total income for CRVW was \$2730. Expenses totaled \$2,505.16 with a remaining balance of \$224.84. Mike said the 25 stewardship organizations were from Colorado, Michigan, Arizona, Montana, New Mexico, Utah and Wyoming. 48 attendees participated in the New Belgium social. PWV had 26 attendees and Friends of Wilderness (FOW) had 7. Mike extended a special thanks to Peter Skiba and the photo/video crew. Program content for the Workshop was tailored by the attendees (via a survey a month ahead of the workshop) and what they wanted to learn in the areas of: People, Agencies, Finances and Community. The field day at Young Gulch was cancelled due to blizzard conditions.

Mike went thru the group for CRVW presenters including Dr. Rebecca Niemiec (CSU - What Keeps Wilderness Stewardship Volunteers Coming Back), Bill Betz (FENW – Strengthening your Group by Engaging Your Members), Julie Mach (CMC - Rapid trail assessment), and Ralph Bradt (USFS - Apps Galore). Ralph Swain (USFS) gave the keynote, “The Human Element of Wilderness Stewardship: From Teddy to Today”, followed by George Wallace (CSU) “Some Practices that make using ART More Effective”, and Kevin Cannon “Agency Relations, or How to Relax on a pair of Roller Skates”.

Thursday morning CRVW attendees heard from Randy Welsh (NWSA – “Stewardship Funding Ideas – Where Can You Find the Money You Need”), a panel led by Bob Korch on “Local Fundraising – Challenges, Stories, Successes” Dave Cantrell (PWV - ‘Grants Magic’) and a panel led by Mark Snyder (PWV – “Brewing Community Support”. Thursday afternoon brought a panel on “Many Communities – One Community”, then Kevin Cannon on “Volunteer Services Network” and Dave Cantrell closed out the workshop talking about “Action Alliances and Blue Board Review”. The committee will be sending out a survey gathering feedback and sharing a variety of information sharing documents. Mike expressed thanks to staff, facilitators and hosts! Celia Walker mentioned that PWV members tallied over 400 non-patrolling hours in

just two days. The suggestion was made to give Brewery Panel participants a PWV Certificate of Recognition.

H) STOCK COMMITTEE. Fred Allen gave a stock committee update. Fred is the first ever Stock Committee Chair who doesn't currently own a horse. Tim Van Donselaar is a third-year PWV member and has been around horses for a long time. He is willing to serve as Co-Chair of the Stock Committee. The following motion was made, seconded and passed:

Move to approve Tim Van Donselaar as Co-Chair of the Stock Committee.

On April 24th, Fred said there will be a **Stock Committee party** at New Belgium from 4-6 p.m. Fred also said there are a few slots still to be filled for the May 4th Stock Evaluation Day. At Spring Training, Fred hopes to have a 5:30 reception for stock members to meet the new stock recruits. Jacques Rieux has opened his house for a reception for stock members at a date to be determined. Peter Skiba asked about photo needs on May 4th.

I) MEMBER RELATIONS COMMITTEE. Alan Meyer said the Member Relations committee now has 4 main responsibilities: **Year End Event Recognition categories**, Hospitality (Care and Concern), manage the Social calendar across PWV, and Member Retention.

The Organization Handbook says the Board will be presented with recognition categories for review (but not approval) and then the categories will be announced to the full membership after Spring Training. Alan said he wanted to go through the list of committee proposed categories and the list will be sent out after Spring Training. All categories have an associated behavior with them that PWV would like to encourage. As in the past, no monetary gifts will be given.

New patrolling members with 6+ patrol days will get some small item. Any animal groups achieving 6+ patrols will be acknowledged as will be Recertifying members. Service awards will continue as in the past for 5, 10, 15, and 20 years of service, based on the existing set of criteria on what constitutes a year of service. Alan hopes to continue automating this process with all information in the database.

Anticipated list of recognition categories are:

Most stock patrol days

Behavior: Encourage PWV stock patrols

Most driving time for stock patrols

Behavior: Encourage PWV stock patrols and recognize the effort & cost in driving to stock patrols.

Most patrol days overall

Behavior: Get out and patrol!

Most patrol days for a new with recruit, hiking patrols.

Behavior: New recruits, get out and patrol!

Most patrol days for a new recruit, stock patrols.

Behavior: New recruits, get out and patrol!

Most contacts on patrols

Behavior: Patrolling on busy trails and busy times, talking with and educating the public

Most different types of patrols

Behavior: Well rounded, build experience across PWV activities, meet more members.

Most Non-Work patrol days in wilderness

Behavior: Patrol in our most protected areas, patrol in more remote areas

Most trees removed on Non-Work patrols

Behavior: Encourage members to remove downed trees while on patrol

Most Weed management patrol days (Golden Thistle Award)

Behavior: Encourage members to help with weed removal

Most Work patrol days other than weed management (Golden Rock Award)

Behavior: Encourage members to help with trail maintenance

Strangest or funniest patrol report, based on the General Comments.

Behavior: Provide meaningful "General Comments" in the patrol report, and keeping it fun and interesting.

Most hours recorded for non-patrolling members

Behavior: Recognize and encourage contribution from non-patrolling members.

Most non-patrolling hours by any member

Behavior: Recognize and encourage non-patrolling, behind-the-scenes contributions

Regarding member retention, on May 1st Alan will generate a list of those who haven't turned in a Volunteer Agreement. As of this meeting, the number was 55. After the list is pulled, Member Relations will divide up the list amongst the team, thank them for their service, ask why they are leaving if possible and then follow up by sending them an online anonymous survey.

J) WEED COMMITTEE. Jack Morgan reported that Bob Drage has hurt his back and is withdrawing from the Weed Committee. This puts the group at a low critical mass. The committee has met the past 1.5 years with committee members being Randy Ratliff, Jim Shaklee, Bob Drage, David Bye and Jack Morgan. Almost all those people are gone now. Bob was going to be running the show this summer but with his back issue won't be in PWV this summer. A couple of names were suggested, (Ronda Koski) and Jack will likely be sending out a blast email to drum up interest for the weed committee. Jack is happy to try to get the weed program re-started but wanted to let the Board know current status.

OLD BUSINESS Jerry Hanley brought up submitting a grant for communication devices to the **National Environmental Education Foundation**. Deadline for submission is July 15th and October 15th. Gerry Cashman and Fred Sprague had made recommendations on the desired device (Garmin Delorem SE version). Jerry said typically Fund Development has a sponsoring committee that works with the Fund Development in writing the grant. For the devices, it has been a challenge to identify a responsible committee. Covering service contracts in the grant request was also mentioned.

NEW BUSINESS

Janet Caille mentioned the **Gear Fest and Gear Give-Away** to be held June 2, 3-6 p.m. at Hearthfire Pavilion. Janet said a lot of new or slightly used gear has been donated by the Shaklees and will be a great source of supplies especially for new members.

The following motion made, seconded and passed.

Move to cancel the May 16th Board of Directors Meeting.

The Meeting adjourned at 8:30 p.m.

Janet Caille, Secretary

Next Board Meeting: **June 20, 2019 6:30 p.m.**