

# **Proposed Motion:** Move to conduct PWV Board of Director meetings as hybrid meetings (In person & remote) starting Jan 2023

## Background:

- Several members have expressed interest in returning to Face to Face meetings
- Some members prefer to retain the ability to participate remotely for a variety of reasons (Covid, travel, weather, etc)
- Hybrid meetings would provide flexibility and allow members to choose to attend meetings either in person or remotely through Zoom.

# Hybrid Test - *conducted at the USFS conference room*

## Participants

- In person - Alan Meyer, Bruce Williams, Matt Cowen, Jeff Randa
- Remote via Zoom – Mark Snyder, Sean Orner

## Results

- Audio and video quality were good
  - good conference room microphone.. able to clearly pickup all voices in the room
  - conference room camera that can pan and zoom, though limited.
  - remote participants had difficulty following who in the conference room was speaking.
- USFS does not allow non governmental computers to use office internet. Matt's computer will be used for conference room Zoom access.
- Concluded that establishing ground rules for Hybrid meetings would be beneficial.

Additionally, Jeff Randa met with Jim Gruel to understand learnings from his hybrid meeting experience.

# Hybrid Meeting Ground Rules

- All meeting participants (conference room and attending remotely) must raise their hand and be recognized prior to speaking.
- Mark and Sean will have primary responsibility for identifying those who raise their hands.
- All conference room attendees should announce their names prior to their comments then speak slower and louder to ensure remote participants can hear clearly.
- Side conversations should be avoided or very limited.
- If the County Covid level goes to High everyone will be required to wear masks inside the building *(current CDC community level is Medium)*